

Privacy Policy

Della Rovere Office & Contract Srl ("Della Rovere"), as Controller, wishes to provide the following specific information concerning the management of the site in relation to the processing of personal data of users who consult it. This information is also provided in accordance with art. 13 of EU Regulation 2016/679 "GDPR" (hereinafter the "Privacy Law").

Della Rovere, located in Montelabbate (PU), via Mengaroni, n. 22, cap 61025, Italy, is the Data Controller of data related to the use of the Site, , PEC: dellarovereoffice@legalmail.it

Type of processed data

The types of data and information collected and processed by Della Rovere are the following:

- navigation data (automatically collected);
- data provided by the user voluntarily;
- data collected through the use of cookies.

Navigation data

The computer systems and software procedures in charge of the functioning of the Site acquire, during their normal operation, some personal data whose transmission is implicit in the use of Internet communication protocols.

This information is not collected to be associated with identified individuals, but it could – due to its nature - through processing and association with data held by third parties, allow users to be identified.

This category of data includes IP addresses or domain names of the computers used by users connecting to the Internet site, and other parameters relating to the operating system and the user's computer environment.

These data are used for the sole purpose of obtaining anonymous statistical information on the use of the Site and to check its correct functioning and are kept for a strictly necessary period to statistical analysis.

The data could be used to verify responsibility in case of hypothetical computer crimes against the Site

Data voluntarily provided by the user

Della Rovere collects personal data voluntarily provided by users through the Contact page in case of:

1. sending of e-mails by users with the request for information on the company, on the products or requests for contact;
2. spontaneous sending of curriculum vitae by users.

Della Rovere also collects personal data voluntarily provided by users, by filling in the appropriate form, to access the possibility to receive **newsletters**.

Use of cookies

The Website uses cookies in accordance with the adopted Cookie Policy.

Purpose of the treatment

Personal data will be processed for the purpose of allowing navigation and consultation within the Site and to fulfill legal obligations.

Furthermore, the user's personal data will be processed in order to respond to requests received from Della Rovere by sending e-mails to the Contacts page of the Site, to reply to spontaneous applications and for sending **newsletters** following the compilation of the **form**.

Notwithstanding the foregoing in relation to the navigation data, users are free to provide their personal data. Its failure will make it impossible for Della Rovere to send **newsletters** and the impossibility for Della Rovere to consider requests for information and job offers.

Method of treatment

Personal data are processed with automated tools for the time strictly necessary to achieve the purposes for which they were collected. Specific security measures are observed to prevent the loss of personal data, illicit or incorrect use and unauthorized accesses.

Rights of the interested parties

The user has the right to exercise at any time the rights referred to the articles 12 and following. of the EU 2016/679 Regulation.

The user may revoke his consent, where provided, without compromising the lawfulness of the processing before revocation. Finally, he will have the right to oppose the processing of personal data concerning him.

To exercise the aforementioned rights, make a report or receive information on the processing of personal data, requests can be made through the "contacts" section of this Site or by writing to the Data Controller by registered mail at the address indicated therein, or to the PEC: dellarovereoffice@legalmail.it.

Subjects authorized to treatment

The processing connected to the **web** services of this Site takes place and is carried out by personnel hired by Della Rovere, who is adequately identified, instructed and formally in charge of it and possibly by its professionals. Personal data may also be processed by third parties, suppliers of external services (for example, technical assistance), acting on behalf of Della Rovere, duly hired as Data Processors, and who will process the data in accordance with the purpose for which the data were originally collected.

Data storage

Personal data are kept for the time strictly necessary for the purposes of the treatment.

Should the user cancel his / her account, ceasing to use the **newsletter** services, the user's data will be deleted, without prejudicing the need for contractual, administrative, fiscal, accounting or legal obligations subsequent to the termination of the use of the service. As soon as the above-mentioned obligations are fulfilled, his/her data will in any case be deleted.